

# VACANCY NOTICE

## EASTERN CARIBBEAN TELECOMMUNICATIONS AUTHORITY (ECTEL)

### POST OF LEGAL OFFICER

Applications are invited from suitably qualified and experienced persons for appointment to the post of **LEGAL OFFICER** with the Eastern Caribbean Telecommunications Authority (ECTEL) at its regional office located in Saint Lucia.

Under the general direction of the General Counsel, the **LEGAL OFFICER** shall be expected to, among other things:

- Provide legal advice, interpretation and opinions on matters relating to effective Telecommunications regulation.
- Prepare legal opinions on administrative and contract matters.
- Advise the ECTEL Member States on Telecommunication matters.
- Assist in the evaluation of all applications, customer complaints, interconnection agreements, offences and infractions of licenses and regulations, as pertaining to the operations of ECTEL, the National Telecommunication Regulatory Commissions (NTRCs) and the telecommunications environment in general.
- Advise on licensing and tender procedures.
- Advise on matters relating to the Telecommunications Acts and regulations.
- Advise on the appointment of mediators and arbitrators.
- Draft model telecommunications legislation as required.
- Advise on any breach of telecommunications or other relevant legislation.
- Prepare and review draft treaties, national, regional and international agreements.
- Advise on matters requiring arbitration or alternative dispute resolution.
- Perform functions of Secretary to the ECTEL Board when required.

### QUALIFICATIONS AND EXPERIENCE

- First degree in law, preferably from a university in the English Commonwealth
- Certificate in Legal Education or equivalent
- Experience or post-graduate qualifications in legal drafting and/or telecommunications regulation would be an asset
- Experience in a regulatory agency and/or public law would be an asset
- Strong written and oral communication skills
- Ability to work as part of a team and independently

### COMPENSATION PACKAGE

An attractive compensation package is being offered, which includes gratuity, vehicle, and housing allowances free of Income Tax.

### TERM OF APPOINTMENT

The appointment will be contractual for a term of two years in the first instance.

**DUTY STATION**

The officer will be based at the Authority's Headquarters in Saint Lucia, and will be entitled to a relocation grant and baggage allowance (including transfer of a vehicle) if recruited outside of the duty station.

Applications should be clearly marked "**Application for Post of Legal Officer**" and sent to [hr@ectel.int](mailto:hr@ectel.int) or in sealed envelopes addressed to:

The Managing Director  
Eastern Caribbean Telecommunications Authority  
P O Box 1886  
Castries  
Saint Lucia

Applications should be accompanied by curriculum vitae and the names and contact information of two referees, along with certified copies of relevant certificates.

The closing date for receipt of applications is **Friday 19<sup>th</sup> December 2014.**